



BANGLADESH RESEARCH AND EDUCATION NETWORK (BdREN)

**Request for Quotation Document (National)
Quotation for**

**Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the
Naogaon University (NAU) Campus Network**

[Request for Quotation Method]

RFQ Reference Number: BdREN Trust/Procurement/Project/2026/NAU/20/3.1

[for values up to Taka 0.8 million/8.00 (Eight) Lakh]

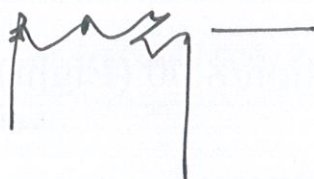
June 2026

PG1 (SRFQ)

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Guidance Notes on the use of The Request for Quotation Document

1. These guidance notes have been prepared by the BPPA to assist a Procuring Entity in the preparation of e-Quotation document, using the Standard Request for e-Quotation, SRFQ, for the procurement of low value Goods. All concerned are advised to refer to the Public Procurement Rules, 2025 issued to supplement the Public Procurement Act, 2006; available on BPPA's website: <http://www.bppa.gov.bd/>. Notes and guidance are provided for both the Procuring Entity and the Quotationer.
2. The procurement under Request for Quotation Method (RFQM) shall follow the provisions pursuant to Rules 90 to 94 of the Public Procurement Rules, 2025 in accordance with Section 32 of the Public Procurement Act, 2006. SRFQ is based upon best national practices that have been adapted to suit the particular needs of procurement.
3. The use of SRFQ (PG1) applies when a Procuring Entity intends to select a Quotationer (a Supplier) for the Procurement of Goods under RFQ Method (RFQM) pursuant to Rule 90(3) of the Public Procurement Rules, 2025.
4. Pursuant to Rule 92(1) and Rule 92(2) of the Public Procurement Rules, 2025, e-RFQ shall be invited through e-GP System. eRFQ shall not be required to be advertised in the daily newspapers but for the minimum circulation the Procuring Entity shall publish that advertisement in its website (if any), including posting in the Notice Board and, shall send with request for publication to the administrative wing of some other Procuring Entities nearby.
5. Pursuant to Rule 92(3) of the Public Procurement Rules, 2025, e-RFQ Document shall be issued or made available to potential Quotationers 'free-of-cost'.
6. The time-limit for Request for e-Quotation shall in no case exceed seven (7) days pursuant to Rule 92 (4) of the Public Procurement Rules, 2025. The Procuring Entity must provide minimum three (3) days for submitting e-Quotations.
7. No Securities such as Quotation Security (i.e. Tender Security) and Performance Security shall be required pursuant to Rule 91(6) of the Public Procurement Rules, 2025.
8. Submission, Opening and Evaluation of the Quotations shall respectively be dealt with pursuant to Rule 93(1), Rule 93(2) and Rule 94(1) of the Public Procurement Rules, 2025 as specified in the e-RFQ.
9. The criteria for evaluation, pursuant to Rule 91(4) of the Public Procurement Rules, 2025, shall be pre-disclosed.
10. Pursuant to Rule 90(5) of the Public Procurement Rules, 2025 the Quotation for standard off-the-shelf low value readily available Goods shall usually be on 'Unit-Rate' basis.
11. The specifications of Goods shall be framed pursuant to Rule 38 of the Public Procurement Rules, 2025.
12. Splitting the object of Procurement is not permissible pursuant to Rule 90(4)(ka) of the Public Procurement Rules, 2025.
13. The Procuring Entity shall issue the Purchase Order, pursuant to Rule 94(5) of the Public Procurement Rules, 2025, to the successful Quotationer following recommendations of the Evaluation Committee and approval thereupon of the Approving Authority.
14. Provision of Retention Money shall however be kept at the rate of (5) percent of the contract price from contractor's payable amount against any claims during the Warranty Period.
15. The Defects Liability Period shall usually remain between 6 and 12 months.
16. The Procuring Entity shall further be required to maintain the record of procurement proceedings pursuant to Rule 60 of the Public Procurement Rules, 2025.



Bangladesh Research and Education Network (BdREN) Trust

BdREN Trust, Level-5, Navana HR Tower-2, 205/1 Bir Uttam Mir Shawkat Sarak

Tejgaon-Gulshan Link Road, Dhaka- 1208

REQUEST FOR QUOTATION

for

Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the Naogaon University (NAU) Campus Network

RFQ No.: BdREN Trust/Procurement/Project/2026/NAU/20/3.1

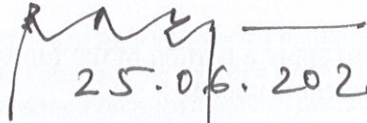
Date: 25/06/2026

To

1. **BdREN** has allocated its own funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the "Quotation Document".
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the closing date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or through electronic mail shall be submitted to the office of the undersigned **on or before 30th June 2026, 02.00 PM**. The envelope containing the Quotation must be clearly marked "*Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the Naogaon University (NAU) Campus Network*" and **DO NOT OPEN before 30th June 2026, 02.00 PM**. Quotations received later than the closing time specified herein shall not be accepted.
7. Quotation received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity by duly marking them as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing of the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of seven (7) days pursuant to Rule 92 (4) of the Public Procurement Rules, 2025.
9. All Quotations must be valid for a period of at least 30 days from the closing date of the Quotation.
10. No public opening of Quotations shall be held.
11. Quotationers' rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka. The price offered by the Quotationer, if accepted, shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into a Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), and VAT Registration Number**; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.

15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods shall be completed within completion days from the date of commencement as per contract.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 03 (Three) days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings citing justified reason.

Signature of the official inviting Quotation


25.06.2026

Name : Mohammad Tawrit
Designation : Chief Executive Officer (CEO)
Date : 25/06/2026
Address : Level-5, Navana HR Tower-2
Tejgaon-Gulshan Link Road, Dhaka- 1208.
Phone no. : +880 9666 110022
E-mail : ceo@bdren.net.bd

Distribution:

1. Chief Finance Officer (CFO), BdREN – For information.
2. General Manager (Systems & Services), BdREN – For posting on the website (if applicable).
3. Office File.

**Price Schedule
for
Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the
Naogaon University (NAU) Campus Network**

Ref No.: BdREN Trust/Procurement/Project/2026/NAU/20/3.1

Date: 25/06/2026

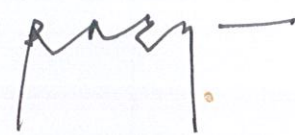
SL	Description of Items	Unit	Qty	Unit Rate or Price		Total Amount	Destination for Delivery of Service
				In figure	In words	In Figure & In words	
1	2	3	4	5	6	7	8
1.	Faceplate	Nos	80				Naogaon University, Naogaon
2.	Modular	Nos	80				
3.	RJ-45 Patch Panel Loaded	Nos	6				
4.	Cat-6 UTP Patch Cord (1 Meter)	Nos	144				
5.	Cat-6 UTP Patch Cord (3 Meter)	Nos	80				
6.	ODF Fully Loaded	Nos	1				
7.	Cat6 UTP Cable	Box	10				
8.	Indoor/Outdoor OFC Laying	Meter	405				
9.	Electrical Works for wiring Closer	Lot	5				
10.	Faceplate Installation with Necessary Accessories, Nos (PVC Pipe, Cable Tie, Clip, Cable Laying etc)	Lot	80				
11.	Access Point Installation, Necessary Accessories, Nos (PVC Pipe, Cable Tie, Clip, Cable Laying etc)	Lot	22				
Total Amount for Supply of Goods and Related Services (inclusive of VAT and all applicable taxes; see Note 2 below)					In figure		
					In words		
Goods to be supplied to		Naogaon University, Naogaon					
Total Amount in Taka (in words)		[enter the Total Amount as in Col.7 above for providing service].					
Delivery Offered		[insert weeks/days] from date of issuing the Purchase Order]					
Warranty Provided		[insert weeks/months from date of completion of the delivery; state none if not applicable]					

[insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until _____ [insert Quotation Validity date].

Signature of Quotationer with Seal	Date: / /
Name of Quotationer	

Note:

- Col. 1, 2, 3, 4 and 8 to be filled in by the Procuring Entity and Col. 5, 6 & 7 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.



Quotation Submission Letter

[Use Letter-head Pad]

RFQ No.:

Date: DD.MM.YYY

To,
Chief Executive Officer,
BdREN Trust, Level-5, Navana HR Tower-2
205/1 Bir Uttam Mir Shawkat Sarak
Tejgaon-Gulshan Link Road, Dhaka- 1208

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for "*Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the Naogaon University (NAU) Campus Network*".

The total Price of my/our Quotation is BDT [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the RFQ Document, and it shall remain binding upon us and may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to engage in such practices in competing for or completing the delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on **25/06/2026**.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.



Signature of Quotationer with Seal
Date:

**Technical Specification for
Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the
Naogaon University (NAU) Campus Network**

SL	Item Description	Technical Specification and Standards		Quotationer's Response	Reference Document Name and Page No
1	2	3	4	5	6
1	Faceplate	Item	Single-Port Faceplate with Modular Jack		
		Type	Flush-Mount Network Faceplate		
		Make & Model	To be mentioned by the bidder		
		Country of Origin	To be mentioned by the bidder		
		Number of Ports	Minimum 1 × RJ45 Port		
		Compatibility	Suitable for Cat-6 or higher Keystone Jack		
		Faceplate Size	Standard 86 mm × 86 mm (or equivalent international standard)		
		Material	High-quality ABS or equivalent flame-retardant plastic		
		Color	White		
		Mounting Type	Flush Wall Mount		
		Shutter	Integrated dust shutter/protective cover preferred		
		Design	Flat/Plane design with concealed mounting screws		
		Compliance	RoHS compliant		
		Operating Environment	Suitable for indoor structured cabling installations		
		Accessories	Complete with mounting screws and accessories required for installation		
		Standards	Compatible with ANSI/TIA/EIA structured cabling standards		
		Warranty	Minimum 1 year manufacturer's warranty		
		Bidder's Response	Comply / Not Comply		
2	Modular	Item	Cat-6 UTP Modular Keystone Jack		
		Category	Cat-6		
		Type	RJ45 Keystone Jack, Toolless		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Shielding	Unshielded Twisted Pair (UTP)		
		Termination Method	Toolless Termination		
		Design	90° Angled Design or Equivalent		
		Port Type	8P8C (RJ45)		
		Data Transmission	Supports Gigabit Ethernet and Higher Applications as per Cat-6 Standard		
		Supported Cable Type	12–26 AWG Solid or Stranded Copper Cable		
		Rated Voltage	Minimum 150 V		
		Rated Current	Minimum 1.5 A		
		Contact Resistance	Maximum 20 mΩ		
		Insulation Resistance	Minimum 500 MΩ		
		Dielectric Withstand Voltage	Minimum 1000 VAC RMS, 60 Hz for 1 Minute		
		Operating Temperature	-10°C to +60°C or Better		
		Housing Material	High-Impact Flame-Retardant Thermoplastic or Equivalent		
		Contact Material	Phosphor Bronze with Gold-Plated Contacts or Equivalent		
		Color Coding	T568A and T568B Wiring Schemes Marked		
		Compliance	ISO/IEC 11801 and ANSI/TIA/EIA-568-C.2 or Latest Equivalent Standards		
		Certifications	UL and ETL Certified or Equivalent International Certification		
Compatibility	Compatible with Standard Faceplates, Patch Panels, and Surface Mount Boxes				

SL	Item Description	Technical Specification and Standards		Quotationer's Response	Reference Document Name and Page No
1	2	3	4	5	6
		Warranty	Minimum 1 Year Manufacturer Warranty		
3	RJ-45 Patch Panel Loaded	Item	Cat-6 UTP Patch Panel		
		Category	Cat-6		
		Type	24-Port RJ45 UTP Patch Panel, Rack Mountable		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Number of Ports	Minimum 24 RJ45 Ports		
		Mounting Standard	Standard 19-inch Rack Mount		
		Shielding	Unshielded Twisted Pair (UTP)		
		Cable Compatibility	Cat-6 UTP Cable, 22-26 AWG Solid or Stranded Conductors		
		IDC Type	110/Krone Type or Equivalent		
		Performance Standard	Meets or Exceeds ANSI/TIA-568-C.2 Category 6 Requirements		
		Transmission Performance	Excellent NEXT, FEXT, and Return Loss Performance as per Category 6 Standard		
		Rated Voltage	Minimum 125 VAC RMS		
		Rated Current	Minimum 1.5 A		
		Contact Resistance	Maximum 20 mΩ		
		Insulation Resistance	Minimum 100 MΩ @ 500 VDC		
		Dielectric Strength	Minimum 750 VAC RMS for 1 Minute		
		Contact Material	Phosphor Bronze with Gold-Plated Contacts (Minimum 50 μ" Gold over Nickel Plating)		
		Panel Material	Heavy-Duty Steel Frame with Black Powder-Coated Finish		
		Mechanical Life (RJ45 Interface)	Minimum 750 Mating Cycles		
		Mechanical Life (IDC Termination)	Minimum 200 Termination Cycles		
		Operating Temperature	-40°C to +70°C or Better		
		Labeling	Front Port Numbering and Labeling Area		
		Compliance	ANSI/TIA-568-C.2 and ISO/IEC 11801 or Latest Equivalent Standards		
		Certification	UL, ETL or Equivalent International Certification		
		Warranty	Minimum 1 Year Manufacturer Warranty		
4	Cat-6 UTP Patch Cord (1 Meter)	Item	Cat-6 UTP Patch Cord		
		Category	Cat-6		
		Type	RJ45 to RJ45 Ethernet Patch Cord		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Length	1 Meter (±5%)		
		Cable Type	Unshielded Twisted Pair (UTP)		
		Conductor Material	Solid Copper		
		Connector Type	RJ45 Male to RJ45 Male		
		Connector Material	Gold-Plated Contacts or Equivalent		
		Data Transmission Rate	Supports up to 1 Gbps or Higher		
		Wiring Standard	T568A/T568B Compatible		
		Jacket Material	PVC or LSZH		
		Color	To be Mentioned by the Bidder		
		Performance Standard	Meets or Exceeds TIA/EIA-568-C.2 Category 6 Requirements		

SL	Item Description	Technical Specification and Standards		Quotationer's Response	Reference Document Name and Page No
1	2	3	4	5	6
		Compliance	ANSI/TIA-568-C.2, ISO/IEC 11801 or Latest Equivalent Standards		
		Operating Temperature	0°C to +60°C or Better		
		Certification	UL, ETL, CE, RoHS or Equivalent International Certification		
		Warranty	Minimum 1 Year Manufacturer Warranty		
5	Cat-6 UTP Patch Cord (3 Meter)	Item	Cat-6 UTP Patch Cord		
		Category	Cat-6		
		Type	RJ45 to RJ45 Ethernet Patch Cord		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Length	3 Meters (±5%)		
		Cable Type	Unshielded Twisted Pair (UTP)		
		Conductor Material	Solid Copper		
		Connector Type	RJ45 Male to RJ45 Male		
		Connector Material	Gold-Plated Contacts or Equivalent		
		Data Transmission Rate	Supports up to 1 Gbps or Higher		
		Wiring Standard	T568A/T568B Compatible		
		Jacket Material	PVC or LSZH		
		Color	To be Mentioned by the Bidder		
		Performance Standard	Meets or Exceeds TIA/EIA-568-C.2 Category 6 Requirements		
		Compliance	ANSI/TIA-568-C.2, ISO/IEC 11801 or Latest Equivalent Standards		
		Operating Temperature	0°C to +60°C or Better		
		Certification	UL, ETL, CE, RoHS or Equivalent International Certification		
		Warranty	Minimum 1 Year Manufacturer Warranty		
6	ODF Fully Loaded	Item	Optical Distribution Frame (ODF) – Fully Loaded		
		Category	Fiber Optic Distribution System		
		Type	48-Core Rack-Mount ODF		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Fiber Capacity	Minimum 48 Fiber Cores		
		Mounting Type	Standard 19-inch Rack Mount, 1U or 2U Height		
		Adapter Type	Compatible with SC, FC, ST, and LC Adapters		
		Adapter Configuration	Fully Loaded with Required Adapters and Accessories		
		Pigtails	48 Nos. Fiber Optic Pigtails Matching the Adapter Type		
		Pigtail Length	Minimum 1 Meter		
		Fiber Type	Single-Mode (OS2) or Multi-Mode (OM3/OM4) as Required		
		Splice Tray	Integrated Splice Trays for Fiber Management and Protection		
		Cable Management	Built-in Fiber Routing, Slack Storage, and Cable Management System		
		Cable Entry	Front and Rear Cable Entry with Grommets/Glands for Secure Cable Management		
		Enclosure Material	High-Quality Cold-Rolled Steel or Aluminum		
	Surface Finish	Powder-Coated Corrosion-Resistant Finish			
	Protection	Protection Against Dust and Physical Damage			

SL	Item Description	Technical Specification and Standards		Quotationer's Response	Reference Document Name and Page No
1	2	3	4	5	6
		Operating Temperature	-20°C to +60°C or Better		
		Relative Humidity	Up to 95% Non-Condensing		
		Protection Rating	Minimum IP20		
		Compliance	ANSI/TIA-568, ISO/IEC 11801, IEC Standards or Equivalent		
		Accessories	Complete with Adapters, Pigtails, Splice Tray, Cable Glands, Mounting Hardware, Labels, and All Necessary Accessories		
		Warranty	Minimum 1 Year Manufacturer Warranty		
7	Cat6 UTP Cable	Item	Cat-6 UTP Cable		
		Category	Cat-6		
		Type	Unshielded Twisted Pair (UTP) Network Cable		
		Brand	Internationally Reputed Brand		
		Make & Model	To be Mentioned by the Bidder		
		Country of Origin	USA / EU / UK / Japan / Taiwan / South Korea / Singapore or Equivalent		
		Conductor Type	4 Twisted Pairs		
		Conductor Material	AWG 23 Solid Bare Copper		
		Insulation Material	High-Density Polyethylene (HDPE)		
		Cable Construction	4-Pair UTP, Suitable for Structured Cabling Systems		
		Performance Standard	Meets or Exceeds ANSI/TIA-568-C.2 and ISO/IEC 11801 Standards		
		Network Support	Supports Fast Ethernet (100 Mbps), Gigabit Ethernet (1000 Mbps), and Higher Applications as per Cat-6 Standard		
		Characteristic Impedance	100 ± 15 Ohms		
		DC Resistance	Maximum 9.38 Ω per 100 m		
		Mutual Capacitance	Maximum 5.6 nF per 100 m		
		Delay Skew	Maximum 45 ns per 100 m		
		Operating Temperature	-20°C to +60°C or Better		
		Installation Temperature	0°C to +50°C or Better		
		Minimum Bend Radius	At Least 8 Times the Overall Cable Diameter During Installation		
		Jacket Material	PVC or LSZH		
		Cable Marking	Sequential Length Marking on Cable Jacket		
		Compliance	ANSI/TIA-568-C.2, ISO/IEC 11801, IEC Standards or Equivalent		
		Certification	UL, ETL, CE, RoHS or Equivalent International Certification		
		Packaging	Standard Manufacturer's Box/Reel		
		Warranty	Minimum 1 Year Manufacturer Warranty		

I/We declare to provide the offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: / /
Name of Quotationer	

Note:

- Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 by the Quotationer.
- Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the service (s) be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.
- Technical Specifications of the service(s) shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the service offered and must attach the appropriate original printed (if not available copied) literature/brochures for the listed items.

Bangladesh Research and Education Network (BdREN) Trust

BdREN Trust, Level-5, Navana HR Tower-2, 205/1 Bir Uttam Mir Shawkat Sarak,

Tejgaon-Gulshan Link Road, Dhaka- 1208

PURCHASE ORDER

For

Supply, Installation, Testing, and Commissioning of Passive Network Equipment for the Naogaon University (NAU) Campus Network

RFQ No:	Date: / /
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: TK. [insert Contract Price]
Delivery: As per Terms and Conditions	

The Purchaser has accepted your Quotation dated [insert date] for providing product(s) as listed below and requests that you provide product(s) within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

ORDER ITEMS

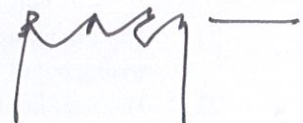
Attached Certified photocopy of approved Priced Schedule for the product(s)
Attached Certified photocopy of approved Technical Specification of the Product(s) Required
Attached Certified photocopy of Terms and Conditions

For the Purchaser:

Signature of the Procuring Entity with name and Designation

Date

Attachments: As stated above



**Terms and Conditions for
Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2025.
3. The Supplier shall have to complete the delivery in all respects within [insert days] days of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or the Technical Examination and Acceptance Committee (TEAC) formed by the PE.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT [insert figure] [in words].
12. The minimum Warranty Period of the Supplies shall be [insert months; state none if not applicable] starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of goods and related services.
13. The Procuring Entity shall retain or in other words deduct from the final payment due to the Supplier at the rate of five (5) percent of the invoice amount as Retention Money under the Contract. This Retention Money shall be kept in PE's end for meeting any claims during the Warranty Period.
14. The Supplier shall remain liable to fulfil the obligations regarding Warranty, after-sales services and any other issues pursuant to Rule 55 (8) of the Public Procurement Rules, 2025.
15. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods.
16. Any claim arising out of delivery of Goods shall be settled by the Supplier at his/her own cost and responsibility.
17. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
18. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
19. The Procuring Entity shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
20. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive or obstructive practices in competing for or in delivery of Goods.
 - c. fails to perform any other obligation(s) under the Contract.
21. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
22. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion, coercion and obstruction in Section 64 of the Public Procurement Act, 2006 and Rule 149 of the Public Procurement Rules, 2025.

For the Procuring Entity:	For the Supplier:
Signature of the Procuring Entity with name and Designation	Signature of the Supplier with name Designation
Date	Date

